



**Member Claim Form**  
For Out of Network Services

**Important:** This form is intended for use by subscribers and covered dependents who receive services from providers outside of the OptiCare Vision Plan provider network. Please do not use this form to report services furnished by an in-network provider. No claim form is necessary for in-network services because the provider will submit the claim for you.

Instructions:

1. Enter the requested information in the Patient Information and Subscriber Information sections.
2. Enter the name, address, and telephone number of the provider of service.
3. Print the form.
4. Sign and date the claim form
5. Attach a "Super Bill" or other itemized receipt which shows a breakdown of services and/or materials you received and mail to:

OptiCare Vision Plans  
P.O.Box 7548  
Rocky Mount, NC 27804

If you have any questions concerning completion of this form, please call (800) 368-4790 or email claimanswer@opticare.net.

**PATIENT INFORMATION**

PATIENT'S NAME (LAST, FIRST, MI)		PATIENT'S MEMBER ID NUMBER	
PATIENT'S RELATIONSHIP TO SUBSCRIBER/EMPLOYEE:		PATIENT'S DATE OF BIRTH	
<input type="checkbox"/> SELF	<input type="checkbox"/> SPOUSE	<input type="checkbox"/> DEPENDENT	

**SUBSCRIBER/EMPLOYEE INFORMATION**

SUBSCRIBER/EMPLOYEE NAME (LAST, FIRST, MI)		SUBSCRIBER/EMPLOYEE DATE OF BIRTH	
SUBSCRIBER/EMPLOYEE ADDRESS: If this is a new address, please check here. <input type="checkbox"/>			
HOUSE/APARTMENT NUMBER	STREET NAME		
CITY	STATE	ZIP CODE	

**PROVIDER INFORMATION**

PROVIDER'S NAME (LAST, FIRST)		PROVIDER'S ADDRESS (Address, City, State and Zip)			
		ADDRESS	CITY	STATE	ZIP

**NOTE TO ALL PARTIES COMPLETING THIS FORM:** It is a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.

EMPLOYEE'S SIGNATURE	DATE
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- To expedite your claim:
- Please note that it is important that the documentation you attach identify the service(s) that were provided; therefore we are unable to accept copies of cancelled checks or "Balance Due" receipts.
  - Please complete the claim form in full.
  - Don't forget to sign the claim form!